



# Manual-Type and Joint Directives

Presented By:  
DNS-15



# Authorities

## OPNAVINST 5215.17 – Navy Directives Issuance System



# MANUAL-TYPE DIRECTIVES



# Definition

## Manual-type directives:

An instruction or notice whose size and content is best suited to a format used for manuals consisting of parts, chapters, or sections.

### Consists of:

- Cover (Required)
- Cover Letter (Required)
- Table of Contents (Required)
- Body (Required)
- Appendices (Optional)
- Index (Optional)
- Bibliography (Optional)



# Cover

There is no specific format, but it must include the following:

- The short title of the issuing authority, along with “INST” for instruction or “NOTE” for notice
- The SSIC followed by the consecutive number
- The alphabetic suffix if a revision
- The date of publication
  - The above four normally included in the header
- The subject of the directive (recommend centered on page and in ALL CAPS)

PLEASE NOTE: the cover page does not include a page number



# Cover Example

Short title of issuing authority, with "INST" for instruction

The subject of the directive

No specific format. Shown format is merely recommended

**NAVAL AVIATION  
SAFETY  
MANAGEMENT  
SYSTEM**

OPNAVINST 3750.6S  
13 May 2014

SSIC followed by consecutive number

The alphabetic suffix, when applicable

Date of issuance

No page number



# Cover Letter

- Shows by what authority the manual is being issued
- Must follow the format for letter-type instructions/notices
- Should not exceed one page
- When there are a significant number of references, list them in the first appendix (e.g., appendix A) vice the cover letter
- If more than one page, the “Purpose” paragraph must begin on page 1 of the cover letter
- The references in manual-type directives do not need to be cited first in the cover letter. However, they do need to be cited within the body in the order in which they are listed in the reference section and vice versa (listed in the reference section in the order in which they are cited in the body).



# Table of Contents

- Follows the cover letter
- Required in all manual-type directives
- Page number starts with a small Roman numeral “i” (page 1 of TOCs are numbered). Consecutive pages are numbered as: “ii,” “iii,” “iv,” and so forth, centered in the footer
- There is no specific format





# Table of Contents Example

Table of contents title		OPNAVINST 3750.6S 13 May 2014	Header info the same as a letter type instructions on every page of TOC	OPNAVINST 3750.6S 13 May 2014
<b>Chapter 1</b> GENERAL INFORMATION		Page		
101	Purpose	1-1	813	SIRS 8-6
102	Program Policy	1-1	814	AMB Review of SIRS 8-6
103	Objective of the Program	1-1	815	Appointing Authority Review of SIRS 8-21
104	Scope of the Program	1-1		
105	SMS	1-2		
106	Safety Policy Pillar	1-3		
107	Safety Policy Pillar Program Responsibilities	1-3		
108	Safety Policy for Accountability for Aviation Mishaps	1-2		
109	Safety Policy for Retention of Records	1-25		
110	SRM Pillar	1-26		
111	Safety Assurance Pillar	1-27		
112	Safety Promotion Pillar	1-27		
113	Concept of Safety Privilege	1-27		
114	NATO STANAGs	1-27		
<b>Chapter 2</b> COMMAND AVIATION SMS			<b>Chapter 9</b> REPORT ENDORSEMENTS	
	Purpose	2-1	901	Purpose 9-1
	Requirements for a Command Aviation SMS	2-1	902	General 9-1
	Safety Policy Requirements	2-1	903	Methods of Submission 9-1
	Endorsement Requirements	2-3	904	Review of Reports and Enclosures 9-1
	Promotion Requirements	2-5	905	Submission Criteria 9-1
	Aviation SMS Functions	2-6	906	Requirements 9-3
	Plans	2-7	907	RACs 9-4
		2-7	908	Deadlines 9-4
		2-7	909	Distribution 9-5
		2-11	910	Non-privileged and Privileged Status 9-5
Appendix 2A	Sample Command Aviation SMS	2A-1	911	Special Handling 9-6
Appendix 2B	Sample AMB Appointment	2B-1	912	Independence of Endorsements 9-6
Appendix 2C	Sample Nondisclosure Agreement	2C-1	913	FOUO 9-7
Appendix 2D	Sample Pre-mishap Plan Check List	2D-1	914	Security Classification 9-7
			915	Endorsement Formats 9-7
			916	HAZREP Endorsement Guide 9-7
			917	SIR Endorsement Guide 9-8
			918	Aviation Mishap Accountability Absolution 9-9
<b>Chapter 3</b> MISHAP AND INJURY CLASSIFICATION			<b>Chapter 10</b> MISTRAC PROGRAM	
301	Purpose	3-1	1001	Purpose 10-1
302	Naval Aircraft and UAV Defined	3-2	1002	General 10-1
303	Exceptions to the Naval Aircraft or UAV Definition	3-3	1003	Program Definitions 10-2
304	Damage and Injury Explained	3-3	1004	Responsibilities and Procedures 10-2
305	Naval Aviation Mishap Defined	3-5		
306	Exceptions to the Naval Aviation Mishap Definition	3-5		
i			Appendices	
			Appendix A	General Reporting Requirements A-1
			Appendix B	Risk Assessment B-1
			Appendix C	DoD HFACS C-1
			Appendix D	DoD HFACS Nanocodes D-1
			iv	



# Body

- Follows the table of contents and it is **NOT** an enclosure
- Unlike Navy letters, ALL pages, including the first, are numbered
- Use Arabic numerals for page numbers
- The pages may be numbered consecutively or if the directive is divided into parts or chapters, the numbering should indicate the part or chapter number with the first page starting with an odd number “1” (e.g., 1-1, 1-2, 1-3; 2-1, 2-2, etc.). Page numbers are centered in the footer of each page.
- The font in Navy manual-type directives is Courier New, size 12; the only exception is the font size for charts, tables, graphs, etc.
- The same format, outline and general page margins of letter-type directives shall be followed (i.e., 1” header, top, right, left and bottom margins with .5” footer margins) as closely as possible



Header – 1”  
margin

OPNAVINST 3750.6S  
13 May 2014

¶

## CHAPTER 1 GENERAL INFORMATION

¶

101. Purpose. This instruction issues the Naval Aviation SMS. The Commander, Naval Safety Center (COMNAVSAFECEN), who is also Special Assistant to the Chief of Naval Operations (CNO) for Safety Matters (OPNAV N09F), manages the Naval Aviation SMS under the auspices of this instruction. This instruction applies to all military and civilian personnel in every Navy and Marine Corps aviation activity throughout naval aviation and some organizations that are not traditional aviation activities that operate manned aircraft and unmanned aerial vehicle (UAV) and unmanned aircraft systems (UAS). Since safety is an inherent responsibility of command, the Naval Aviation SMS is implemented by, and carried out by all personnel engaged in naval aviation operations throughout the chain of command. General reporting requirements can found in appendix A. ¶

¶

102. Program Policy. The purpose of the Naval Aviation SMS is to enhance operational readiness by preserving lives, preventing injury, and protecting equipment and material. The Naval Aviation SMS supports every aspect of naval aviation. Safety practices leverage combat readiness. Fleet personnel will discover naval aviation SMS knowledge and practice may be extended into other areas of Department of the Navy (DON) personnel life. The Naval Aviation SMS may, therefore, yield benefits and preserve resources far beyond its intended scope. ¶

¶

103. Objective of the Program. The Naval Aviation SMS succeeds by preventing damage and injury. Potential causes of damage and injury are termed hazards. The goal of the Naval Aviation SMS is to maximize mission effectiveness through the elimination or control of hazards, thus managing risk to an acceptable level and thereby preventing mishaps. ¶

¶

104. Scope of the Program ¶

¶

a. The Naval Aviation SMS encompasses all activities which detect, contain, or eliminate hazards in naval aviation. These activities include: ¶

¶

(1) Manned aircraft and UAV and UAS design, research, development, test, evaluation, procurement, modification, maintenance, servicing, and operations. ¶

¶

Chapter titles;  
always  
underlined

General page  
margins: 1”  
for top,  
bottom, left  
and right  
margins

Paragraph title

The format,  
outline and  
spacing shall  
be the same  
as letter-type  
directives

The first page  
should start  
with Arabic  
odd numbers

Footer - 0.5”  
margin



# Appendices

- Contain material which supports, but is not readily incorporated into, the text of a directive
- May include such things as list of references, diagrams, photographs, samples, exhibits, or illustrations
- Attach appendices at the end of the text/the body, but before all other back sections, such as a list of footnotes, a glossary, bibliography, or an index
- Reference sequentially within the text/the body, and list them in the same order in the table of contents



# Titling of Appendices

- Designate appendices by the term “APPENDIX” in capital letters and followed by a capital alphabetic character with “A” for the first appendix, “B” for the second, and so on
- Each appendix must have a capitalized descriptive title following the appendix designation
- Center and underline the title either at the top of the first page of the appendix, or on a preceding title page, for example :

APPENDIX B  
CIVILIAN MODELS OF ADDRESS



# Page Numbering of Appendices

- Individually number pages with a capital alphabetic designator, a hyphen, and an Arabic numeral, e.g., B-2, B-3, etc.
- Page numbers are centered in the footer of each page of the respective appendix

APPENDIX A  
GENERAL REPORTING REQUIREMENTS

Section Break (Next Page)

TYPE REPORT	SEVERITY	60 MINUTES	4 HOURS	24 HOURS	30 DAYS
HAZREP	SEVERE			WAMHRS HAZREP	
HAZREP	ROUTINE				WAMHRS HAZREP
REPORT OR MDR	A	TELEPHONE REPORT TO SAFECEN	WAMHRS INITIAL NOTIFICATION	WAMHRS INITIAL NOTIFICATION UPDATED MDR IF REQUIRED	
	B		WAMHRS INITIAL NOTIFICATION		
	C/D			WAMHRS INITIAL NOTIFICATION (OPTIONAL CLASS D)	
SIR	A				WAMHRS SIR
	B				(MAIL ENCLOSURES THAT CANNOT BE UPLOADED)
	C/D				

Contains material which supports but is not readily incorporated into the text

**Appendix header – 1" margin**

APPENDIX B  
RISK ASSESSMENT

1. Risk assessment is the process of determining the level of risk associated with hazards that have been identified. A risk assessment matrix is used to obtain a measure of the level of risk in terms of severity and probability, expressed as a RAC. Although risk matrices vary in the number and exact definition of categories, the basic concept of measuring degree of severity and probability remains the same.

a. Hazard Severity. An assessment of the worst credible consequence, defined by degree of injury, occupational illness, property damage, loss of assets (time, money, personnel) or impact on mission, which could occur as a result of a deficiency. Hazard severity categories are assigned Roman numerals according to the following criteria:

(1) Category I. The hazard may cause death or loss of a facility or asset (i.e., class A level damage).

(2) Category II. This hazard may cause severe injury, severe occupational illness, significant property damage, or severe degradation to the efficient use of assets (i.e., class B level damage).

(3) Category III. This hazard may cause minor injury, minor occupational illness, minor property damage, or minor degradation to the efficient use of assets (i.e., class C level damage).

(4) Category IV. This hazard would not significantly affect personnel safety or health, property, or efficient use of assets, but is nevertheless in violation of an established regulation or standard.

Mishap Probability. The mishap probability is the probability that the hazard will result in a mishap of the assigned, based on an assessment of such factors as exposure in terms of cycles or hours of operation, populations (throughout the Navy and Marine Corps), experience, or previously established statistical information. Mishap probability is assigned a letter value according to the following criteria:

**Appendix page number**

**Appendix footer - 0.5" margin**





# Index and Bibliography

- **Index**

Include an index in lengthy manuals to assist users. Follow the same numbering pattern used in the body. The index should be page numbered as “Index-1,” “Index-2,” etc., similar to an appendix, and located towards the back of the instruction.

- **Bibliography**

Used rarely (only if referencing a book or pamphlet, etc.). Recommend that bibliographies are an appendix.





# Navy Joint Directives



# Definition

- **Joint Directive:**

A directive issued jointly by two or more authorities.

- **Types:**

**Intra-Navy:** Issued by two or more components of the Navy (must be components of the same echelon level)

**Inter-Service:** Issued by the Navy and one more of the other Military Services



# Intra-Navy Directives

There are two ways to identify an Intra-Navy Directive:

1) Assignment of separate, complete directive identification for each participating organizational component (as done for joint inter-Service directives). Each of the separate directive identification numbers is shown on a different line as the designation abbreviation.

## Designation Line



NAVSEA · INSTRUCTION · 9410 · 2A¶  
NAVAIR · INSTRUCTION · 5230 · 20A¶  
SPAWAR · INSTRUCTION · 5234 · 1A · ¶

## Identification Line



NAVSEAINST · 9410 · 2A¶  
NAVAIRINST · 5230 · 20A¶  
SPAWARINST · 5234 · 1A¶  
NAVSEA · 05/AIR-6 · 0/SPW · 05A¶  
9 · Aug · 2010¶

- When, in either the directive designation or the designation abbreviation, it is necessary to break one of the items, the second line is indented two spaces. There is only one underscore for the directive designations, extended the length of the longest line.



# Intra-Navy Directive Example 1



Designation  
line

## DEPARTMENT OF THE NAVY¶

NAVAL SEA SYSTEMS COMMAND, WASHINGTON NAVY YARD, DC 20376-4065¶  
NAVAL AIR SYSTEMS COMMAND, PATUXENT RIVER, MD 20670-1547¶  
SPACE AND NAVAL WARFARE SYSTEMS COMMAND, SAN DIEGO, CA 92110-3127¶

Header –  
Identify all the  
commands in  
the letterhead

Identification  
line

..... NAVSEAINST 9410.2A¶  
..... NAVAIRINST 5230.20A¶  
..... SPAWARINST 5234.1A¶  
..... NAVSEA 05/AIR-6.0/SPW 05A¶  
..... 9 Aug 2010¶

Originator/  
Sponsor  
codes

¶  
NAVSEA INSTRUCTION 9410.2A¶  
NAVAIR INSTRUCTION 5230.20A¶  
SPAWAR INSTRUCTION 5234.1A ¶

¶  
From: ·· Commander, · Naval · Sea · Systems · Command¶  
····· Commander, · Naval · Air · Systems · Command¶  
····· Commander, · Space · and · Naval · Warfare · System Command

¶  
Subj: ·· NAVAL · WARFARE · SYSTEMS · CERTIFICATION · POLICY¶

Date of issuance,  
formatted as  
DD Mmm YYYY with  
no leading zero for  
the day



# Intra-Navy Directives

2) Assignment of a composite single identification, using the abbreviated identification of each component in the identification and designation lines, separated by a diagonal line with one subject identification number, including consecutive point number, where applicable.

## Designation Line



BUPERS/BUMED INSTRUCTION 1306.72H

## Identification Line



BUPERS/BUMEDINST 1306.72H  
PERS-821/BUMED-M35HCS2  
8 Dec 2010



# Intra-Navy Directives Example 2



Designation  
Line

DEPARTMENT OF THE NAVY  
BUREAU OF NAVAL PERSONNEL  
5720 INTEGRITY DRIVE  
MILLINGTON TN 38053-0000  
AND  
BUREAU OF MEDICINE AND SURGERY  
WASHINGTON DC 20372-5300

Identification  
line

BUPERSINST/BUMEDINST 1306.72H  
PERS-821/BUMED-M35HCS2  
— 8 DEC 2010

BUPERS/BUMED INSTRUCTION 1306.72H

From: Chief of Naval Personnel  
Chief, Bureau of Medicine and Surgery

Originators/  
Sponsors

Where  
possible, do  
not use date  
stamps



# Intra-Navy Directives Issuing Authorities

- Issuing authorities are cautioned against use of the joint directive, except when essential to obtain necessary jurisdictional coverage.
- This is particularly relevant when additional duty or “double-hatted” staffing exists.
- In all types of cases, consideration should be given to a regular issuance by the next higher common superior.



# Intra-Navy Directives Signature Authority

## Signature Block

The signature and related information (i.e., name and title) is in the order of the highest to lowest seniority

- First co-signer/highest authority signature is flushed with the right margin
- Second co-signer signature begins at the left margin
- Third co-signer/lowest authority signature is as at the center

If a joint directive is issued by a “double-hatted” official, only one signature is required, located at the same place as on directives from the chief official of a single command.





# Intra-Navy Directives Signature Authority

.....NAVSEAINST 9410.2A¶  
.....NAVAIRINST 5230.20A¶  
.....SPAWARINST 5234.1A¶  
.....9 Aug 2010¶

¶  
.....(2) Generate the WSCP and execute processes against the plan¶

¶  
.....(3) Generate naval messages related to the warfare systems installation and certification events; and,¶

¶  
.....(4) Act as the warfare systems certification official a designated in writing by the warfare systems certification authority (NAVSEA 00).¶

¶  
8. Review Responsibilities and Policy Updates¶

¶  
...a. NAVSEA 05 is responsible for the implementation and annual review of this policy. Technical authorities provide technical expertise and recommendations to the warfare systems certification authority.¶

¶  
...b. Warfare systems certification criteria will be added to the assurance matriculation of an approval strategy which can be objectively assessed. The Air Corps System Command will be briefed on the potential inclusion of their warfare systems on surface ships for the next planned policy update.¶

¶  
A. B. JOE ..... K. M. DOE ..... D. Joe¶  
Commander, Space ..... Commander, Naval ..... Commander, Naval¶  
And Naval Warfare ..... Sea Systems ..... Air Systems¶  
Command ..... Command ..... Command¶

Second co-signer, the signature begins at the left margin

Third co-signer, the lowest authority signature is at the center

First co-signer/highest authority flush to the right margin



# Inter-Service Joint Directives

- When a directive written jointly by the Navy in conjunction with another branch or branches of the Military Services, it is known as an inter-Service joint directive
- An inter-Service directive shall carry the authorized abbreviation of the cognizant Navy component in the same manner as other directives issued by that component



# Inter-Service Changes and Supplement

- **Changes:**

When the text of a joint directive is to be changed, coordination with the other issuing authorities must be effected before the change is made. Such changes are issued in the same manner as other letter-type directives.

- **Supplement:**

A supplement may be issued to a joint inter-Service directive to provide information or procedures specific to components of the Department of the Navy, provided it does not alter the terms of the basic joint directive.



# Inter-Service Example 1 – Navy Cog



Designation  
line

DEPARTMENT OF THE NAVY  
OFFICE OF THE CHIEF OF NAVAL OPERATIONS  
2000 NAVY PENTAGON  
WASHINGTON, DC 20350-2000  
and  
COMMANDANT  
UNITED STATES COAST GUARD  
WASHINGTON, D.C. 20593-0001

Letterhead  
includes  
both  
Services,  
plus DoD  
emblem

Identification  
line

Coast  
Guard  
originator

Navy  
Originator

..... IN REPLY REFER TO  
..... OPNAVINST 2000.20D  
..... COMDTINST 2000.9  
..... N6/CG-62  
..... 19 Dec 2007

¶  
OPNAV INSTRUCTION 2000.20D  
COMMANDANT INSTRUCTION 2000.9

¶  
From: Chief of Naval Operations  
..... Commandant, U.S. Coast Guard

¶  
Subj: U.S. NAVY-U.S. COAST GUARD COMMUNICATIONS POLICY

¶  
Ref: (a) OPNAVINST 4000.79A  
..... (b) Joint Publication 6-0 Joint Communications Systems

¶  
1. Purpose. . . To issue the Navy and Coast Guard policies for  
mutual support and interoperability of telecommunication systems  
and communication networks.

¶  
2. Cancellation. . . OPNAVINST 2000.20C.



# Inter-Service Example 1 (signature)

Only for  
Navy

Coast  
Guard  
Signature

Navy  
Signature

.....OPNAVINST 2000.20D¶  
.....COMDTINST 2000.9¶  
.....19 Dec 2007¶  
¶  
.....(4) Maritime Domain Awareness missions and functions, ·  
as well as to enhance situational awareness and intelligence ·  
sharing between the Navy and the Coast Guard.¶  
¶  
.....(5) Designate Coast Guard activities as CMS holders, ·  
assign Navy CMS account numbers, and provide CMS and ·  
communications tactical publications for the Coast Guard.¶  
¶  
6. Records Management. For Navy only, records created as a result of ·  
this instruction, regardless of media and format, shall be managed per ·  
Secretary of the Navy Manual 5210.1 of January 2012.¶  
¶  
¶  
R. J. DOE JR ..... M. J. DONE¶  
U.S. Coast Guard ..... Deputy Chief of Naval Operations¶  
Chief of Staff ..... (Communication Networks)¶  
¶  
Distribution:¶  
Electronic only, via:¶  
¶  
Department of the Navy Issuances Web site: ·  
<http://doni.documentsservices.dla.mil>¶  
¶  
Coast Guard CG-612 Directives and Publication Division Web site: ·  
<http://www.uscg.mil/directives>¶



# Inter-Service Example 2 – Army Cog

Date of  
issuance

Headquarters  
Departments of the Army,  
the Navy,  
the Air Force,  
the Marine Corps, and  
the Coast Guard  
Washington, DC  
23 March 2007

\*Army Regulation 601-270  
\*OPNAVINST 1100.4C  
\*AFI 36-2003 (I)  
\*MCO 1100.75D  
\*COMDTINST M 1100.2E

Identification  
line of all the  
applicable  
Services'  
issuances

Effective 4 April 2007

Personnel Procurement

## Military Entrance Processing Station (MEPS)

By Order of the Secretary of the Army, Navy, Marine Corps, Air Force and Coast Guard:

PETER J. SCHOOMAKER  
General, United States Army  
Chief of Staff

J.C. HARVEY, JR.  
Vice Admiral, U.S. Navy  
Deputy Chief of Naval Operations  
(Manpower, Personnel, Training  
and Education)

ROGER A. BRADY  
Lieutenant General, USAF  
DCS, Manpower and Personnel

Official:

*Joyce E. Morrow*  
JOYCE E. MORROW  
Administrative Assistant to the  
Secretary of the Army

*Ronald S. Coleman*  
RONALD S. COLEMAN  
Lieutenant General, U.S. Marine Corps  
Deputy Commandant, Manpower & Reserve Affairs  
Headquarters, U.S. Marine Corps

RONALD J. RABAGO  
Rear Admiral, U.S. Coast Guard  
Director of Personnel Management

Subject of  
the issuance

Issuing  
authorities/  
signature block

**History.** This publication is a major revision.

**Summary.** This regulation covers military entrance processing station operational policies, programs, and procedures. It implements DOD Directive 1145.2 governing personnel enlisting in the military and the processing of Selective Service registrants.

**Applicability.** This regulation applies to the Active Army, the Army National Guard/Army National Guard of the United States, the U.S. Army Reserve, the Navy, the Air Force, the Marine Corps, and the Coast Guard, unless otherwise stated. This regulation applies to all personnel who operate unit mail rooms at company and battalion levels. During mobilization, procedures in this publication can be modified to support policy changes as necessary.

**Proponent and exception authority.** The proponent of this regulation is the Deputy Chief of Staff, G-1. The Deputy Chief of Staff, G-1 has the authority to approve exceptions or waivers to this regulation that are consistent with controlling

law and regulations. The proponent may delegate this approval authority, in writing, to a division chief with the proponent agency or its direct reporting unit or field operating agency, in the grade of colonel or the civilian equivalent. Activities may request a waiver to this regulation by providing justification that includes a full analysis of the expected benefits and must include formal review by the activity's senior legal officer. All waiver requests will be endorsed by the commander or senior leader of the requesting activity and forwarded through their higher headquarters to the policy proponent. Refer to AR 25-30 for specific guidance.

**Army management control process.** This regulation contains management control provisions according to AR 11-2 and contains a checklist for conducting management control reviews (see appendix F).

**Supplementation.** Supplementation of this regulation and establishment of command and local forms are prohibited without prior approval from the Deputy Chief of Staff, G-1, ATTN: (HQDA-MPA),

300 Army Pentagon, Washington, DC 20310-0300.

**Suggested improvements.** Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) directly to Deputy Chief of Staff, G-1 (DAPE-MPA), 300 Army Pentagon, Washington, DC 20310-0300. Naval personnel will provide their comments to Navy Recruiting Command, Operations Department (N35), Millington, TN 38054. Marines will send their comments to Commandant (MRRP), Headquarters, U. S. Marine Navy Annex, Washington, 2 Navy Annex, Washington, DC 20380-1775. Air Force personnel will send their comments to HQ, USAF/DPXET, 1040 Air Force Pentagon, Washington, D.C. 20330-1040. Coast Guard will forward their comments to Commanding Officer, United States Coast Guard, 2300 Wilson Blvd., Suite 500, Arlington, VA 22201.

**Committee Continuance Approval.** The Department of the Army Committee





# Inter-Service Example 3 - Air Force Cog

Identification line of all the applicable Services' issuances

*BY ORDER OF THE  
SECRETARY OF THE AIR FORCE,  
ARMY, AND NAVY*



Date of  
issuance

*AIR FORCE INSTRUCTION INTERSERVICE  
PUBLICATION 11-208 ARMY REGULATION  
95-10 OPNAVINST 3721.20D*

*3 JUNE 2011*

*Flight Operations*

*DEPARTMENT OF DEFENSE NOTICE TO  
AIRMEN (NOTAM) SYSTEM*

**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

**ACCESSIBILITY:** This publication is available digitally on the AFDPO WWW site at:  
<http://www.e-publishing.af.mil>.

**RELEASABILITY:** There are no releasability restrictions on this publication.

OPR: HQ AF/A3O-BN

Certified by: HQ AF/A3/5  
(Mr. Harry C. Disbrow, SES)

Pages: 27

Supersedes: AFI11-208(I)/AR 95-  
10/OPNAVINST 3721.20C,  
1 August 2004

Subject of  
the issuance